ADMISSION CANCELLATION PROCESS

Process:

1. Students have to personally come to student section**(in current situation of COVID 19, only email the details to stu_section@gecrajkot.ac.in)** to apply for cancellation of admission with following documents
2. Process for cancellation of admission will be preceded once a month (during 25th day to end of every month).
3. No student shall request nor force for immediate actions.
4. Please note that the cancellation orders will be issued to the institute after 10 days from the application(s) received at the GTU.

Category No-1: Before Enrollment at GTU

(Only for NEW admission-Student, after admitted by ACPC and after closing of online cancellation - as per the rules of ACPC refer acpc website)

Documents:

1. Handwritten application (addressed to Principal, GEC, Rajkot) with signature of parent/guardian mentioning reason for cancellation, mobile no., email id, Home address.

2. Notarized affidavit done by student (on Rs. 50/- stamp paper). Passport size photograph must be available on affidavit.

3. ACPC admission slip-self attested photocopy

Category No-2: After Enrollment at GTU

(Student may cancel his/her admission after enrollment process as per latest GTU rule at any stage of study)

Documents:

1. Handwritten application (addressed to Principal, GEC, Rajkot) with signature of parent/guardian mentioning reason for cancellation, mobile no, e-mail id, Home address.

2. Application of enrollment cancellation

3. No Objection Certificate

4. Notarized affidavit done by student (on Rs. 50/- stamp paper). Passport size photograph must be available on affidavit.

6. Xerox of Photo ID like Aadhar card/ Election card/etc.

5. Original I-card and photocopy of fee Receipt.

Fees:
      Cancellation charge is Rs 300.
      Pay online in miscellaneous category with remark admission cancellation charge.

Payment link : **https://www.onlinesbi.com/sbicollect/icollecthome.htm**

Then submit all above documents with fee receipt to **stu_section@gecrajkot.ac.in**.